

Muskaan Sethi

Debater, Content Creation, Artist

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EDUCATION

Jawaharlal Nehru University, New Delhi — Master's

DEC 2021- Present

Master of Arts, International Relations and Area Studies

Bharat Ratna Babasaheb Ambedkar University, New Delhi — Bachelor of Arts

August 2018 - December 2021

–*Majors:* Global Political Economy, Urbanization and Law

–*Scholarship:* School of Global Affairs, Semester Merit Scholarship Holder
(2018–2021, 6 semesters)

– *Debating:* Core Member, Debating Society

Participated in numerous Model United Nations Conferences, *presented* and *collaborated with delegates* to formulate *white papers* and *thematic papers*

–*Workshops:* Participated and executed a *design for innovative education materials for primary classes* in Design Thinking workshop conducted under *Impact Week* in association with *Ambedkar Innovative Incubation Center* and *Lufthansa*

EXPERIENCE

ASSOCHAM & Ministry of Tribal Affairs, New Delhi— Junior Content Writer

November 2021 - December 2021

Worked directly under the Assistant Secretary General of ASSOCHAM

Compiled content for *Press Notes*, *Social Media Posts* and *e-Booklet* for *Iconic Week* covered under Ministry of Tribal Affairs

Segregated 200+ twitter and instagram posts for e- Booklet

Copy-edited press releases for *Press Information Bureau*

SKILLS

MS-Office

Prezi

Canva

Cross-functional communications

Relevant Organizational skills with segregating and organizing hard copy materials and computer files

AWARDS

Semester Merit Scholarship–
(2018–2021)

Secretary General's Best Delegate, Jaipuria MUN Noida

Certifications

Design Thinking, Impact Week

MOOC Course on Child Deprivation of Liberty and Human Rights, *Global Campus of Human Rights*

Teaching English as Second Language/ Foreign Language (TESOL/TEFOL), Asian College of Teachers

Liaised with United Nations consultants and Under Secretary for Ministry of Tribal Affairs

Pariivartan Institute, New Delhi — Social Science Tutor

January 2021 - April 2021

Tutored students for class Xth board exams

LANGUAGES

Hindi (Native)

English (Professional)

Project CLAP, New Delhi — Executive Member

October 2020 - April 2021

Worked under **SDG 3**, Good Health and Well-Being

Increased social media visibility by 15% through creating content and directing projects with SDG 3 team for social media posts on *Disability Day, Organ Donation, Anemia, Vaccination Awareness*

Communicated with executive head for **Organ for Life** and worked in collaboration for organ donation project

Managed volunteers and *directed* their research for collaboration project with *IMBUE*

PROJECTS

Academic Projects

Presenter: worked in group for poster presentation on the topic *Right to Health* for Introduction to Health, Medicine and Society

Presented: individual *Project Report* on Feasibility of Business in Netherlands for Business in Globalized World and prepared a strategic plan through *SWOT analysis* for scope of expansion of Oracle company in Netherlands

Research: Conducted surveys and interviews and summarized data on the topic *Undervalued Contributions of Refugees*, focusing on *Tibetan Refugees* in New Delhi for Knowing the City

Volunteered: for creating Presentation on *Understanding the Draft Delhi Master Plan 2041* conducted by WIEGO (*Women in Informal Employment: Globalizing and Organizing*)